

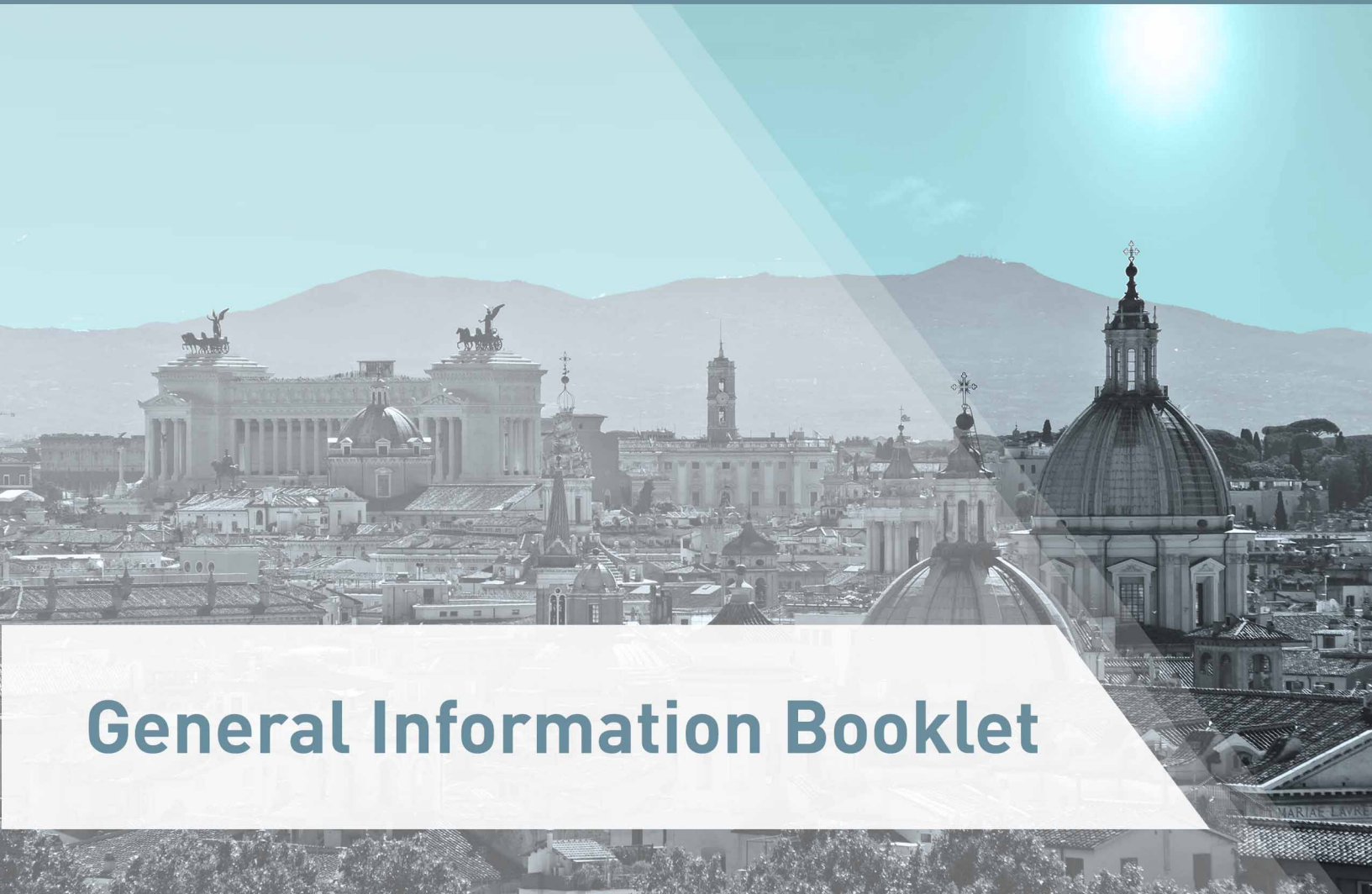


ICCE

38TH
INTERNATIONAL
CONFERENCE
ON COASTAL
ENGINEERING

ROME
2024

8-14
SEPTEMBER



General Information Booklet

www.icce2024.com

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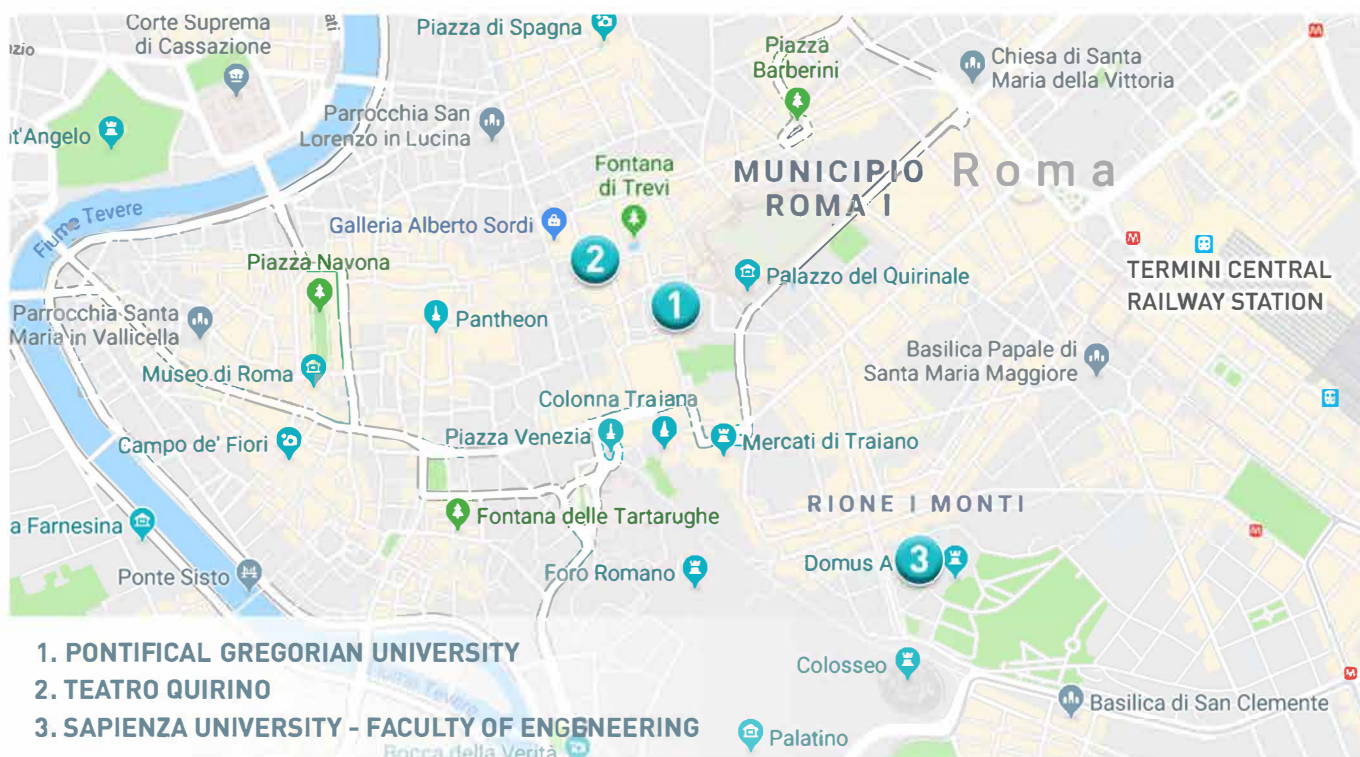
General Information Booklet

CONFERENCE VENUES

The 38th International Conference on Coastal Engineering – ICCE 2024 will be held at the **Pontifical Gregorian University (1)**, located in Piazza della Pilotta, 4 (main venue).

The Opening Ceremony (September 9th) and the plenary sessions (September 9th and 12th) will be held at **Teatro Quirino (2)**, located in Via delle Vergini, 7 (3 minutes walk from the main venue).

The pre-conference Short Courses will be held on Sunday, September 8th, at the **Faculty of Engineering of Sapienza University (3)**, located in Via Eudossiana, 18 (20 minutes walk from the main venue).



REGISTRATION DESK

From Sunday, September 8th, to Friday, September 13th, the registration desk will be situated at the Pontifical Gregorian University. A desk will be also available at Sapienza University on September 8th.

The opening days and hours are as follows:

- Sunday, September 8th: 5:00 PM – 8:00 PM
- Monday, September 9th: 8:00 AM – 5:30 PM
- Tuesday, September 10th: 8:00 AM – 5:30 PM
- Wednesday, September 11th: 8:00 AM – 5:30 PM
- Thursday, September 12th: 8:00 AM – 5:30 PM
- Friday, September 13th: 8:00 AM – 5:30 PM

A cashier service is available next to the registration desk (with the same opening hours) for onsite registrations, payments, refunds and/or purchase of social events and technical tour tickets. Please note that only a limited number of tickets for additional events may be available.

Participants and speakers of the short courses can be accredited directly at the Faculty of Engineering of Sapienza University on Sunday from 8.30 am.

The following fees apply for late/onsite registrations (at the cash desk):

Fees are 22% VAT included		On site	
delegates + student presenters	ASCE/COPRI Members	Standard fee	€ 1230.00
		Light fee	€ 1.115.00
	Non Members	Standard fee	€ 1.330.00
		Light fee	€ 1.215.00
student non presenters		Standard fee	€ 710.00
		Light fee	€ 595.00
delegates + student presenters	ASCE/COPRI Members	Standard fee	€ 1.130.00
		Light fee	€ 1.015.00
	Non Members	Standard fee	€ 1.230.00
		Light fee	€ 1.115.00
student non presenters		Standard fee	€ 610.00
		Light fee	€ 495.00
Companies representatives including Welcome Cocktail and Gala Dinner			€ 825.00
Accompanying persons including Welcome Cocktail and Gala Dinner			€ 250.00
Short Courses (Pre-Conference)			€ 130.00

Standard Fees include Gala Dinner

✓ In order to avoid crowds, we kindly recommend participants to obtain their accreditation from the earliest opening hours of the registration desk on September 8th or 9th.

For more information on fees, please visit the dedicated page on the Conference website <https://icce2024.com/fees/>.

Delegate Standard Registration Fees include:

- Technical Sessions
- Technical Tours
- Welcome Cocktail
- Opening Ceremony
- Concert on Tuesday evening
- Gala Dinner
- Lunches and Coffee Breaks on the conference dates

Delegate Light Registration Fees include:

- Technical Sessions
- Technical Tours
- Welcome Cocktail
- Opening Ceremony
- Concert on Tuesday evening
- Lunches and Coffee Breaks on the conference dates

Student Standard Registration Fees include:

- Technical Sessions
- Technical Tours
- Welcome Cocktail
- Opening Ceremony
- Concert on Tuesday evening
- Gala Dinner
- Lunches and Coffee Breaks on the conference dates

Student Light Registration Fees include:

- Technical Sessions
- Technical Tours
- Welcome Cocktail
- Opening Ceremony
- Lunches and Coffee Breaks on the conference dates

Short Courses Registration Fees include:

- Course Materials
- Lunches and Coffee Breaks on the course dates

OFFICIAL CONFERENCE LANGUAGE

The official language of the ICCE 2024 is **English**.

VOLUNTEERS AND INFORMATION DESK

A multilingual team of volunteers will welcome all ICCE 2024 conference delegates. They will be available for you at the Conference venue to help and assist you if you have any questions about the event. This team will be identifiable by their branded t-shirts and name tags.

You will find a cloakroom to store your luggage or other similar objects **on floor 0 of Pontifical Gregorian University**. Please note that the organiser of the ICCE 2024 Conference cannot accept any liability for lost items.

CONFERENCE BADGES AND CERTIFICATES OF ATTENDANCE

At the registration desk, you will receive your Conference badge and kit when signing in. To access the venue, the coffee breaks and lunches and all social events, please make sure to wear your badge at all times while attending the Conference.

The light registration fee for participants includes:

- Participation at the Conference
- Welcome Cocktail
- Coffee, lunches and Tea breaks
- Conference concert at San Crisogono Church on Tuesday, September 10th

The standard registration fee for participants includes

- Participation at the Conference
- Welcome Cocktail
- Coffee, lunches and Tea breaks
- Conference dinner at Villa Dino on Friday, September 13th
- Conference concert at San Crisogono Church on Tuesday, September 10th

The registration fee for accompanying persons includes:

- Dedicated Tour
- Welcome Cocktail
- Conference dinner at Villa Dino on Friday, September 13th
- Conference concert at San Crisogono Church on Tuesday, September 10th

INSTRUCTIONS FOR SPEAKERS

You can find the instruction for authors at the link below:

<https://icce2024.com/instruction-for-authors-2/>

The Slide Center is situated at the Pontifical Gregorian University. It is open from Sunday, September 8th, to Friday, September 13th, with the same opening hours as the registration desk (see page 1).

ICCE 2024 CONFERENCE APP

You will find all information and updates regarding the Conference, the venue, the social events, the exhibitor list and more on the ICCE 2024 App that you can download on Android and iOS systems.

All programme updates and all presented abstracts will be available on the Conference App.

The app is available on Play Store and App Store. You can find it by digiting "ICCE 2024".

PHOTOSHOOT AND RECORDINGS

When registering for the Conference and/or submitting an abstract (if applicable), the organisers were given permission to take photos and/or make recordings during the Conference for uploading on the ICCE 2024 website and social media (digital or printed channels).

If you would prefer not to be recorded or photographed for cultural or personal reasons, please contact the Conference Secretariat before **Friday, September 6th, 2024**.

All ICCE 2024 delegates are invited to participate in the **group photo shoot on September 9th at 11.15 am in the Quirino Theatre**. More information will be available at the registration desk.

DRESS CODE

Business casual will be the appropriate attire during ICCE 2024.

We suggest comfortable clothes and shoes for the technical tours.

COFFEE BREAKS AND LUNCHES

Coffee, tea breaks and lunches are included in the registration fee and available during the conference.



SOCIAL PROGRAM

CONFERENCE ICEBREAKER

Pontifical Gregorian University – Sunday, September 8th, 6.00 pm - 9.00 pm

A welcome cocktail will be held on Sunday evening at the Pontifical Gregorian University, also in the beautiful outdoor garden, as an occasion for all participants to meet and interact with each other.

Price:

- included in all fees and for accompanying persons
- € 30 (VAT included) for additional guest



WOMEN IN COASTAL ENGINEERING EVENT WITH BEER AND PROSECCO PARTY

Pontifical Gregorian University – Tuesday, September 10th, 6.00 pm – 7.30 pm

Topics of gender diversity and inclusivity, career path options, mentoring, and work-life balance will be explored in the Women in Coastal Engineering session. All participants in this session will be invited to grab a beer or a glass of prosecco to keep the discussion in a relaxed environment.

Price:

- included for participants to the women in coastal engineering event



CONFERENCE PRIVATE CONCERT

Basilica di San Crisogono – Tuesday, September 10th, 7.30 pm – 9.15 pm

A private concert of live **classical music** in the Roman church of San Crisogono is a truly unforgettable experience, distance from the venue, 24 minutes by foot and 14 minutes by public transportation.

Price:

- included in all fees and for accompanying persons
- € 25 (VAT included) for additional guest



CONFERENCE DINNER

Villa Dino, Friday, September 13th, 8.00 pm - 12.30 pm

The **ICCE 2024** Congress Dinner will be held at Villa Dino, immersed in the Appia Antica Archaeological Park, an elegant and evocative venue.

The dinner will be accompanied by musical entertainment to lighten the meal. Night dancing after dinner.

Price:

- included in all fees and for accompanying persons
- € 115 (VAT included) for additional guest



GENERAL RECOMMENDATIONS

Please set your mobile phones to “silent” mode during all Conference sessions and presentations out of respect for the speakers.

We would request all attendees to ask short respectful questions and avoid dominating presenter question time.

Smoking is not permitted on the Conference premises.

NON-DISCRIMINATION AND SUSTAINABILITY POLICIES FOR ICCE 2024

ICCE 2024 will adopt the following safe space policy and implement numerous diversity and inclusivity initiatives as part of ongoing efforts to improve diversity and inclusivity at this Conference.

Specific Diversity and Inclusivity Initiatives:

- **ICCE 2024 aims to maintain a gender and geographical balance, also supporting specific grants for young researchers from developing countries.** ICCE 2024 has a safe space policy to foster an environment of respect, which makes all participants feel welcome – particularly those who have been historically marginalised or excluded, whether by religion, ethnicity, sex, gender or sexual orientation. Different opinions and diverse perspectives are crucial to proper discussions. All attendees must ultimately take responsibility for their own words and behaviour – in person and on social media – throughout the entire event and at associated social gatherings.
- **Sustainability:** An event is considered socially sustainable when it is designed, planned and implemented on the basis of a strategy that minimises its negative impact on the environment and leaves a positive legacy for the host community.

Attendees are encouraged to:

- Be mindful of and understand that intersectional and intercultural dialogue shapes our life experience.
- Actively include all attendees in social gatherings (such as post-conference dinners and social events), particularly those for whom English and Italian are not their first language, juniors and students.

CONFERENCE SUSTAINABILITY

Over the years Symposia has been implementing a large number of operational best practices in its daily operations and for all its events, from the selection of materials according to eco-sustainability criteria and the energy efficiency of the equipment to the procedures for coping with possible work peaks and for the replacement of absent staff. ICCE 2024 will be an environmentally-friendly event promoting environmental and social solidarity.

Great importance will be given to environmental sustainability, food choices are taken in a conscious manner to avoid consumption of meat and waste.

Great care will be attached to our **green philosophy** that will be applied not only to the catering services but also in the choice of all equipment, materials and gadgets and via our endorsement of the **Food for Good** project.

- **Food waste:** Thanks to collaboration with **Federcongressi & eventi**, the food bank network **Banco Alimentare** and the Fair Event organisation **Equoevento**, we will be collecting any surplus food at the end of Conference meals and delivering it to charitable causes such as family homes, soup kitchens and refugee centres, in accordance with the hygiene regulations in force and in compliance with Italy’s Good Samaritan legislation (Law 155/2003).

- **Carbon neutral:** ICCE 2024 will be climate-friendly and, in the best-case scenario, carbon neutral. As the Organisation Secretariat, Symposia keeps CO2 emissions during its work to a minimum and seeks to avoid all CO2 emissions arising from conference-related activities and travel. For this reason, on the website and in private correspondence with participants, ICCE 2024 staff will inform participants of the various possibilities for reaching the venue, such as public transport and bicycle lanes. ICCE 2024 will also prioritise renewable energy sources and eco-friendly merchandise in the conference kit.

TRAVEL & LOCAL TRANSPORT

You can find all the info regarding local transportation at the following link:

<https://icce2024.com/local-transportation/>

PRACTICAL INFORMATION

LOCAL TIME, WEATHER

The local time in Rome is CEST time. The weather in September is usually hot and sunny.

CURRENCY, EXCHANGE, CREDIT CARDS

The official currency is the Euro (€). You will find several exchange offices and banks in the airports and the city centre. Banks are generally open on workdays, generally between 9.00 AM and 4.00 PM. Before changing your money, we advise you to enquire about the rate of commission. You can also withdraw cash at ATMs.

ELECTRICITY SUPPLY

Power Connections & Voltage:

flat, two or three-pole,
round-pin European plugs, 220 V.



EMERGENCY NUMBER

With the EMERGENCY **112** service, all emergency or urgent phone calls (police, fire brigade and medical emergencies) are accessible through a single number, namely **112**. The service is online via internet and via mobile phones, for those requiring assistance in foreign languages.

LOST AND FOUND

In case of Lost and Found items, please refer to the Information and registration desk.

For lost property within the Rome metropolitan area, please call: + 390667693214

LIABILITY

The organisers of ICCE 2024 assume no liability for damage or injury to persons or property in association with the conference and/or related events.

